

Minutes of the Public Safety Committee Meeting – October 11, 2021

Members Present: Phil Wedekind, Tom Kolb and Mike Plautz. **Others Present:** Tom Pinion, Mark Schauf, Kevin Stieve, Tony Gilman, and Wade Peterson.

Call to Order - Committee Tom Kolb called the meeting to order at 1:02 P.M. at Baraboo City Service Center. Compliance with the Open Meeting Law was noted. It was moved by Wedekind, seconded by Plautz to approve the agenda as posted. Motion carried unanimously. It was moved by Wedekind, seconded by Plautz to approve the minutes of the August 30, 2021 meeting. Motion carried unanimously.

Public Invited To Speak (*Any citizen has the right to speak on any item of business that is on the agenda for this meeting if recognized by the presiding officer.*) – There were no speakers.

Action Items

- a. Review and approve prioritization of prospecting 2022/2023 Street Improvement Projects – Pinion stated that the list of prospective street reconstruction projects was included in the packet. He said that none of the prospective streets in 2022 need water main. Pinion said that money will be borrowed for the next two year street improvements and apply the remaining \$300,000 from the last bond issued, so theoretically there will be \$1.8 million to spend over the next couple of years. It was stated that the School District would be responsible for curb, gutter, and sidewalk on Angle Street. Pinion said Oak Street 15th to Madison is the block and one-half without curb and gutter, so it would require curb and gutter, and perhaps sidewalk on one side, probably the east side, the west side has some topographic challenges. It as consensus of the Committee to prioritize the 2022 Street Improvements as follows:

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| 1. Oak Street | 6 th St to 8 th St |
| 2. Hager Street | Mine Rd to Hager St (50/50 Mill & Overlay with Town of Baraboo) |
| 3. Angle Street | 5 th Ave to 6 th Ave (west side of West School) |
| 4. Elizabeth St. | 8 th St to 14 th St. |
| 5. Bascom Hill | Draper St. west to dead end (Boo-U) |
| 6. Oak Street | 15 th St. to Madison St. |
| 7. 4 th Street | Camp St. to Elizabeth St. |

Peterson said that the Utility should be able to fund most of the streets with water mains on the list in 2023. After a lengthy discussion, it was the consensus of the Committee to prioritize the 2023 Street Improvement Projects as follows:

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| 1. Jefferson St | Between 7 th & 8th |
| 2. 5 th Street | Wheeler St. to Jefferson St. (south side of East School) |
| 2. 5 th Street | Jefferson St. to Washington Ave. |
| 3. Maple Street | Walnut St. to Vine |
| 4. Ridge Street | 2 nd Avenue to Zoo Lane |
| 5. Madison Ave | Draper St. to Crawford St. |
| 5. Madison Ave/St | Crawford St. to East St. |
| 6. 14 th Street | Elizabeth St Tuttle Street to Jefferson |

- b. Review and approve prioritization of 2022 New Sidewalk Projects – Pinion presented the proposed 2022 sidewalk project. Pinion proposed filling in the gaps in Victory Heights. The Committee agreed.
- c. Review and approve prioritization of 2022 Fire Department Capital Budget – Stieve said 2022 calls for replacing the 3,000-gallon Tender, which is a 1995. Stieve said he has been gathering pricing, he has received two Marion Body, and Pierce. Pierce is \$425,000, with a bit of a discount to \$411,000 with prepay. He said Marion is at \$399,000 with a pre-pay and taking it to a show in March 2023 because they are 16+ months out for delivery; however, Marion would need a signed contract by the end of this month. Stieve felt it would be advantageous to do so, and the money is available. He stated that the equipment prices are changing every month, and they are not going down. Stieve said that there is some money in the capital budget; however, his confidence level is low that it will stay there; he would like to improve the training props area, we either another container, or roof trusses for the containers.
- d. Review and approve 2022 Water Utility Budget – Peterson said with the water increase theoretically every penny that the department has would go to the Highway A tower project. He said that the project changed from \$500,000 to \$630,000 (more structural repairs and high price on removing lead based paint. He said that the plan is to bid out the project in

October, and awarded in November. He will have better numbers for the budget after award. He said that the budget is balanced. He said that if ARPA moneys became available, Ridge Street is on possible street reconstruction list, and Utility could remove some water main from 1910 and roughly 20 lead services.

- e. Review and approve 2022 Sewer Utility Budget – Peterson said this is a balanced budget. He said there would be no increase; however, he would like restructure the fixed base and volume rates to get closer to Baker Tilly suggestions. He said he would add 6% to the fixed base and drop the volume rate \$.03 per thousand gallons. Peterson said the sanitary sewer lines were last televised in 2008 through 2010. He feels that there is enough change, things that have fixed, and things that are going bad that it should be done again. He said that part of the budget is to have 22 miles of camera work in 2022, 2023, and 2024 with an estimated \$85,000 per year. He said that would leave about \$33,000 to do some manhole restoration.
- f. Review and approve 2022 Storm Water Utility Budget – Pinion said that there will be no increase in stormwater fees, the last time fees increased was in 2015. He said that the only real capital items would be the few incidental things in conjunction with the scheduled street reconstruction. He said that he is allotting money for three different detention basins. He said one is to upgrade the one by the high school junior varsity ball diamond, and two are areas that the City is looking at new wet detention facilities, one at Mary Rountree, and the other in the upper northwest corner of Ochsner Park. Pinion said the only other item is purchasing a leaf vac, both existing units are 2009, price being \$135,000-\$140,000. He said that a couple have been seen, and the newer versions are more employee friendly that allow them to ride on it and use remote controls, which would be far more efficient. He said that there is plenty of money for the purchase.
- g. Review and approve a Temporary Limited Easement on the south side of 8th Avenue at Park Street for the DOT's STH 33 Reconstruction Project in 2024 – Pinion presented the background for this item. He said two conditions of this for sure is that they do not disturb the existing monument, and they would have to restore anything disturbed in the rain garden. It was moved by Wedekind. Kolb amended the motion to approve the Temporary Limited Easement providing that the rain garden is restored and the monument is kept. Wedekind accepted the amended motion. Plautz seconded the motion. Motion carried unanimously.
- h. Review and approval of monthly Billing Adjustments/Credit for Sewer and Water Customers for September 2021 – It was moved by Wedekind, seconded by Plautz to approve billing adjustments/credit for September. Motion carried unanimously.

Information Items

- a. Discuss possibility of creating fees for certain Fire Department specialized responses – Stieve said this is being researched. He said the biggest thing would be a rescue fee for Devil's Lake. He said that staff did meet with Town of Baraboo a few weeks ago, and they do have an issue with it because it affects them a lot. He said with the attorney's opinion and some of it is from the League as well, they frown against it, even though it is legal.
- b. Update on City of Baraboo's participation in an upcoming Dells-Delton Area Response Exercise Series (DARES) event in 2022 – Stieve said that he had a resolution approved in January to participate, actually last month, however, it was moved again because of COVID. He said it is scheduled for May 3 and 4, 2022, and they would continue to participate. He said he wanted to make the Committee aware of this.

Reports

- a. Utility Superintendent's Report
 - i. Staffing Updates – No report.
 - ii. Project Updates – Peterson said that an offer was made to West Baraboo for the Water Interconnection Agreement, but have not received a response, or counter offer. He said the agreement ended on September 18. Peterson said that they planned to remove the two 6-inch meters in the near future; however, last week he received a call from the DNR asking if there was any way that this could be worked out. He said that West Baraboo called the DNR asking if there was some kind state code that the DNR has to leverage the City not to do it. He said the DNR did do some checking and the PSC may have a rate structure completely separate for West Baraboo, it is MI-1 Schedule, part of our rate structure that was just approved. He said that he could not remove those two meters until he can get the PSC to remove that schedule from our list. He said that the Mayor has been talking with the West Baraboo Clerk and was told that the City is not responding, Peterson said that the City responds every time West Baraboo asks, and it is not the City holding the ball on this. Peterson said that the water main is all in at the Jackson Farm, the sanitary sewer; they tapped the lift station and set the first manhole today. He said within the next two weeks all sanitary sewer will be in to the first four projected units.

- b. Street Superintendent's Report
 - i. Staffing Updates – Nothing to report.
 - ii. Activity Report – Gilman said that traffic striping has been a hot topic on social media with the yellow painting on curbs at T” intersections. He said staff met with legal representative from Boardman & Clark, he reviewed what was being done versus State Statue and found that the City did not paint as far as we could have technically, or should have legally. Street sweeping is in full swing with the leaves beginning to fall. We continue to sweep downtown every other Friday or the day prior to special events. He said leaf pickup starts next week. He said that October is the last month for “Monthly Brush Pickup” for 2021. Starting November 1 brush will be picked up on a requested basis.
 - iii. Project Updates – Gilman said four alleys are completed. He said \$23,762.52 remains for the Walnut/Lynn alley. He said intersection repairs has started. Gilman said J & J Underground would be replacing a 24” failed metal stormsewer line with a 30” concrete line this week. Gilman said that by the end of season the department intends to have all reconstructed streets dating back to 2009 properly crack sealed to prolong their lifespan.
 - iv. Informational Items – Gilman said that refuse/recycling/snowplowing alley parking issues was scheduled to be discussed this month. However, while discussing State Statues with the legal representative, it was determined that stopping within an intersection also applies to alleys, which are defined as “highways” by statue. He said that the department will begin by painting those no parking areas per state statue. He said that if the need arises to extend an area of No Parking for safety reasons, beyond what is defined by statue, he would bring it back to the Committee for review later. Downtown trash receptacles was then discussed. Pinion said that the discussion with the DOT regarding two access points have slowed to a snail’s pace. Pinion gave update on staffing replacements for Jeff Mann and Dennis Biddick; he will be re-advertising the positions.
- c. Police Chief's Report
 - i. Staffing Update – Schauf said the department is fully staffed at this time. He said that the department is down one in the office; however, that is being held open to help balance the budget.
 - ii. Case Response Update – Schauf said call volume is rather significant. He said that department is making good progress in some of the drug homes. He said that he believes that there is a tentative agreement now with Fourway First to move forward so that the City does not have to invest more legal fees. He said that there are still a lot of mental commitments happening. Schauf said that the Committee will be seeing a resolution for radios which will outfit the entire department and then they can go into a capital replacement plan.
- d. Fire Chief's Report
 - i. Monthly Incident Report – Stieve said the monthly incident report would be in the Council packet.
 - ii. Operations Study Update – Data analysis is complete and in review. Lead person is setting up stakeholder meetings, and talking about doing a site visit.
 - iii. Staffing updates – Stieve said that the department is still at 34, with one on military leave. He said the department is always recruiting. He said one more informational item that may come to the Committee in the future in the form of a MOU is one newer firefighter is participating in the Sauk County Dive Team, and they have potentially opened it up to other people, not just law enforcement. Stieve said that the firefighters comes with experience, he is now on the LaCrosse Dive Team. He said that this would give the department a trained person on staff. Stieve encouraged the Committee to read the article in the Municipality regarding the Policy Forum Group’s study on Fire/EMS departments.

AJOURNMENT – It was moved by Wedekind, seconded by Plautz to adjourn at 2:20 p.m. Motion carried.

Respectfully submitted,

Tom Kolb, Chairman